

**SUPPLEMENTAL/BID BULLETIN NO. 2**

**PROJECT :** Supply, Delivery, Installation, Configuration and Commissioning of Door Access Control System (DACS) at Cash Operations Support Department, LANDBANK Plaza, Malate, Manila under Project Identification No. LBP-GIBAC-ITB-GS-20250709-01

**IMPLEMENTOR :** Bids and Awards Committee for Goods and Infrastructure (GI-BAC)

**DATE :** 11 September 2025

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This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify specific items in the Bidding Documents. It shall form an integral part of the Bidding Documents.

Modification, amendment and/or clarification:

1. The Terms of Reference (Annex D-1 to D-5), Technical Specifications (Section VII) and Checklist of Bidding Documents (Item No. 12 of Technical Documents and Item No. 16 of Other Documents to Support Compliance with Technical Specifications) have been revised. Please see attached revised Annexes D-1 to D-5 and specific sections of the Bidding Documents.
2. Responses to Bidder's Queries/Clarifications per attached Annexes G-1 to G-10.



**MA. FRANCIA O. TITAR**  
Vice-Chairperson, GI-BAC

# Technical Specifications

Specifications	Statement of Compliance
<p>Supply, Delivery, Installation, Configuration and Commissioning of Door Access Control System (DACS) at Cash Operations Support Department (COSD), LANDBANK Plaza, Malate, Manila</p> <p>Notes:</p> <ol style="list-style-type: none"> <li>1) Technical Specifications, Scope of the Project and other requirements per attached <b>Revised Terms of Reference (TOR) – Revised Annexes D-1 to D-5.</b></li> <li>2) Non-submission of the above requirements may result to post-disqualification of the bidder.</li> </ol>	<p><b>Bidders must signify their compliance to the Technical Specifications/Terms of Reference by stating below either "Comply" or "Not Comply"</b></p> <p>Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.</p> <p><b>Please state here either "Comply" or "Not Comply"</b></p>

**Conforme:**

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Name of Bidder

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Signature over Printed Name of  
Authorized Representative

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Position



## Checklist of Bidding Documents for Procurement of Goods and Services

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

### Eligibility and Technical Components (PDF File)

*The Eligibility and Technical Component shall contain documents sequentially arranged as follows:*

#### ○ Eligibility Documents – Class “A”

##### Legal Eligibility Documents

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages).

##### Technical Eligibility Documents

2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form - Form No. 7).
3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last three (3) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

##### Financial Eligibility Documents

5. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
6. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.



○ **Eligibility Documents – Class “B”**

7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
9. Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

○ **Technical Documents**

10. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
11. Section VI – Schedule of Requirements with signature of bidder's authorized representative.
12. **Revised Section VII** – Specifications with response on compliance and signature of bidder's authorized representative.
13. Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

***Note: During the opening of the first bid envelope (Eligibility and Technical Component), only the above documents will be checked by the BAC if they are all present using a non-discretionary “pass/fail” criterion to determine each bidder's compliance with the documents required to be submitted for eligibility and the technical requirements.***

○ **Other Documents to Support Compliance with Technical Specifications [must be submitted inside the first bid envelope (Eligibility and Technical Component)].**

14. List of at least three (3) projects completed in different years from 2021 to 2025 with contact details of project owner and copy of corresponding contract, purchase order or sales invoice/official receipt. The contract price of these completed projects should be at least 25% of the Approved Budget for the Contract of this LANDBANK Project.
15. Certificate of Training for Door Access System for at least two (2) technical personnel who are regular employees, issued by the bidder or manufacturer.



**16. Copy of any of the following:**

- Valid Certificate of ISO 9001-2015 Quality Management System (QMS)
  - Valid Certificate of Integrated Management System (IMS), ISO 9001 (Quality), ISO 14001 (Environmental), and ISO 45001 (Occupational Health and Safety).
  - Copy of Philippine Quality Awards (PQA)
17. Copy of Authorization or Certification as authorized distributor and service center, issued by the manufacturer of offered product, or equivalent document.
18. Certificate of Inspection issued by Cash Operations Support Department (COSD).
19. Manufacturer's Certification that spare parts of the offered product are available for the next three (3) years.

**Post-Qualification Documents/Requirements – [The bidder may submit the following documents/requirements within five (5) calendar days after receipt of Notice of Post-Qualification]:**

1. Business Tax Returns per Revenue Regulations 3-2005 (BIR No. 2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
2. Latest Income Tax Return filed manually or through EFPS.
3. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
4. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).
5. Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding (sample form – Form No. 7).

**Financial Component (PDF File)**

- **The Financial Component shall contain documents sequentially arranged as follows:**
  1. Duly filled out Bid Form signed by the Bidder's authorized representative (sample form - Form No.1).
  2. Duly filled out Schedule of Prices signed by the Bidder's authorized representative (sample form - Form No.2).

***Note: The forms attached to the Bidding Documents may be reproduced or reformatted provided the information required in the original forms and other requirements like signatures, if applicable, are complied with in the submittal.***

**TERMS OF REFERENCE****A. Name and Description of Project**

Supply, delivery, installation, configuration, and commissioning of Door Access Control System (DACS) at Cash Operations Support Department (COSD), LANDBANK Plaza, Malate, Manila.

**B. Objectives of the Project**

Installation of a new DACS to improve security and access control in the area.

**C. Scope of the Project**

<b>Particulars</b>	<b>Description</b>
1. Supply	Provision of all DACS components (e.g. biometric security access management software door controllers, electromagnetic lock system network switches and consumables)
2. Delivery	Transport of the DACS components and materials to the designated site
3. Installation	Physical set up of the components, wiring and hardware integration: <ol style="list-style-type: none"> <li>1.) To provide terminal security door access system</li> <li>2.) Browser-based Security Access Management System to be installed in a computer unit which will be provided by LANDBANK</li> <li>3.) Connection of the system to the existing power and network line.</li> <li>4.) Dismantling of the old system.</li> </ol>
4. Configuration	Software set up, user enrollment, access level programming, and network integration
5. Commissioning	Testing and validating the system to ensure full operational functionality and security compliance.
6. Others <u>6.a) Training</u>	Educating administrators and users on how to operate the system, enroll users, manage logs and perform first level maintenance



<p><u>6.b) Handover</u></p> <p><u>6.c) Warranty</u></p>	<p>Official transfer of the system, including documentation, credentials, and administrative rights.</p> <p>I.) Replacement of components found to be defective or beyond repair within one (1) year from final acceptance of the system by the Bank</p> <p>II.) Repair and maintenance of the system including devices, software, accessories and wiring connections every two (2) months for a period of one (1) year from final acceptance of the system by the Bank.</p>
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**D. Delivery Period**

Within thirty (30) days upon receipt of Notice to Proceed

**E. Qualifications and Documentary Requirements**

<b>Qualifications</b>	<b>Documents</b>
1. Bidder must have an experience of at least three (3) years in the supply and installation of Door Access Control System or Biometric System	<ul style="list-style-type: none"> <li>List of at least three (3) projects completed in different years from 2021 to 2025 with contact details of project owner and copy of corresponding contract, purchase order or sales invoice/official receipt. The contract price of these completed projects should be at least 25% of the Approved Budget for the Contract of this LBP Project</li> <li>Certificate of Training for Door Access Control System for at least two (2) technical personnel who are regular employees, issued by the bidder or manufacturer.</li> </ul>
2. Bidder must be ISO 9001-2015 certified for the last (3) years with certificate scope "providing after sales service for IT Related Products" or equivalent certification	<p>Any of the following:</p> <ul style="list-style-type: none"> <li>ISO 9001-2015 Quality Management System (QMS)</li> <li>Integrated Management System (IMS) ISO 9001 (Quality), ISO 14001 (Environmental), and ISO 45001 (Occupational Health &amp; Safety)</li> <li>Philippine Quality Awards (PQA)</li> </ul>



3. Bidder must be an authorized reseller/distributor and service provider of the offered product	<ul style="list-style-type: none"> <li>• Manufacturer's authorization or Certification as authorized distributor and service center, issued by the <u>manufacturer of offered product</u>, or equivalent document</li> </ul>
4. Door Access Control System parts, devices and accessories should be available for the next 3 years	<ul style="list-style-type: none"> <li>• Manufacturer's certification that spare parts of the offered product are available for the next three (3) years</li> </ul>
5. The prospective supplier should inspect, verify, and assess condition, location, and details of the project site.	<ul style="list-style-type: none"> <li>• Certificate of Inspection</li> <li>• Inspection Report issued by COSD</li> </ul>

#### **F. Payment Requirements**

1. Statement of Account
2. Detailed lay-out of the project
3. Service Report at the end of installation activity
4. Warranty Certificate

#### **G. Technical Specifications**

<b>Particulars</b>	<b>Technical Specifications</b>
1. Biometric Device	<p><b>1. Biometric Device with Fingerprint and Face Recognition (2) Units</b></p> <ul style="list-style-type: none"> <li>- Can capture photo upon log in</li> <li>- Can detect presence of a person within two (2) meters</li> <li>- Can recognize authorized user through face and fingerprint</li> </ul> <p><b>2. Biometric Device with Fingerprint Recognition (22) Units</b></p> <ul style="list-style-type: none"> <li>- Can capture photo upon log in</li> <li>- Can detect face of a person within 30 centimeters</li> <li>- Can recognize authorized user through fingerprint</li> </ul> <p><b>3. Common Specifications</b></p> <ul style="list-style-type: none"> <li>- Touch Screen Keypad</li> <li>- LCD Background and icons</li> <li>- Proximity Sensor – recognize the approach of a user and automatically turns on the LCD and keypad</li> <li>- Real Time Monitoring – Push Technology</li> </ul>

	<ul style="list-style-type: none"> <li>- Live and fake finger detection technology – human capacitance sensor, algorithm, infrared light.</li> <li>- <del>Control Databases Unit (ADU)</del> Quadcore 1.4 GHz (minimum)</li> <li>- With back-up memory of at least 8 Gbyte Flash DDR3 2GB RAM, or better</li> <li>- Fingerprint Sensor Type: Slim/Flat Optical</li> <li>- Capable of generating transaction logs and can be retrieved and opened in pdf format.</li> <li>- Display: 5" Color TFT LCD with touch (minimum)</li> <li>- Back-up Battery – 2 hours (minimum)</li> <li>- User Capacity: 10,000 (minimum)</li> <li>- Template: 200,000 (minimum)</li> <li>- Event Logs: 10,000,000 (minimum)</li> <li>- Photo Logs from face detection: 50,000 (minimum)</li> <li>- Photo Logs from face recognition: 30,000 (minimum)</li> <li>- Resolution: 500 DPI</li> </ul>
2. Security Access Management System	<ul style="list-style-type: none"> <li>- Real Time Monitoring</li> <li>- At least 10,000 users</li> <li>- Time Zones up to 12 transaction bands for each day (minimum)</li> <li>- Access Time</li> <li>- Admin Authority Management</li> <li>- Records Transaction and events</li> <li>- Display Real Time Alerts on monitor</li> <li>- Capability for system upgrades and updates, if necessary.</li> </ul>
3. Door Controller (12 sets)	<ul style="list-style-type: none"> <li>- With built in back-up battery (2 hours minimum) and automatic charging</li> <li>- Battery In/Out for back-up power and charging.</li> <li>- Built in lock open duration setting</li> <li>- I/O trigger</li> <li>- Exit button input</li> </ul>
4. Electromagnetic Lock System (12 sets)	<ul style="list-style-type: none"> <li>- Power to Lock</li> <li>- Magnetic Lock</li> <li>- For door open with LED, signal output or time delay</li> <li>- Applicable for all types of fire exit doors</li> <li>- Holding force: 270kg (minimum)</li> <li>- Including LZ bracket, emergency break glass, key switch</li> </ul>



5. 24 ports Network Switch (1 unit)	Must be compatible with the DAS sensors and peripherals of the Door Access System
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## H. Contract Price

Contract Price is a fixed amount and shall cover the cost of all equipment, devices, accessories, wires, cables, molds, conduits, fittings etc., and services for the installation and commissioning of the DAS. No additional incidental charges such as transportation, hotels, per diem, board and lodging, etc. can be claimed by the prospective supplier.

## I. Other Terms and Conditions

- a.) The prospective supplier should secure a work permit from COSD prior to performance of its work. It shall submit a list of its technical personnel with their respective identification cards and equipment to be used as reference in the issuance of work permit.
- b.) The prospective supplier shall coordinate with COSD all works to be undertaken relative to this project.
- c.) The prospective supplier shall keep the work area clean after its work. It shall be responsible for the collection of all wastes, residues, empty containers, rugs, etc. resulting from the cleaning activities and shall be brought back to the prospective supplier's warehouse for proper disposal.
- d.) The prospective supplier shall exercise extreme caution and be responsible for the delivery, safe hauling/transfer of its supplies, tools, equipment and/or cleaning chemicals to prevent damage of Bank properties. It shall clean the affected area immediately after every workday.
- e.) The prospective supplier shall be liable for any harm, damage or injury that may be sustained or suffered by its own crew/workers while in the performance of their duty/job under this project.
- f.) The prospective supplier, its service personnel and technicians shall be subject to the security and building policies, rules and regulations of the Bank.

Prepared by:

**MARY ROSE M. VERGEL**  
ACOMS III, COSD

Checked by

**ROGER V. PANIBIO**  
COMO, CMU

Noted by:

**MARIE MONETTE B. SIMBULAN**  
AVP/Head, COSD



## RESPONSES TO BIDDER'S QUERIES AND/OR SUGGESTIONS

DATE	September 9, 2025
PROEJECT INDENTIFICATION NO.	LBP-GIBAC-ITB-GS-20250709-01
PROJECT NAME	Supply, Delivery, Installation, Configuration and Commissioning of Door Access Control System (DACS) at Cash Operations Support Department (COSD), LANDBANK Plaza, Malate, Manila
PROPONENT UNIT/TECHNICAL WORKING GROUP	Cash Operations Support Department

ITEM NO.	PORTION OF BIDDING DOCUMENTS	QUERIES AND/OR SUGGESTIONS	LANDBANK's RESPONSES
1	Annex A Qualifications and Documentary Requirements E. 2. Bidder must be ISO 9001-2015 certified for the last (3) years with certificate scope "providing after sales service for IT Related Products or equivalent certification.	Will the procuring entity allow the ISO 9001:2015 certification (with the scope "providing after-sales service for IT-related products" or equivalent, valid for the last three years) to be provided by the bidder's principal or manufacturer if they are an authorized distributor/reseller of the brand being offered here in the Philippines? So that the requirement can accommodate more prospective bidders.	In accordance with the revised Terms of Reference from LANDBANK COSD, bidders are required to hold an ISO 9001:2015 certification for a minimum of three (3) consecutive years. The certification must specifically cover the scope of "providing after-sales service for IT-related products," or alternatively, the bidder must have received the Philippine Quality Award (PQA).
2	Annex A Qualifications and Documentary Requirements E 5. The prospective supplier should inspect, verify, and assess the condition, location, and details of the project site	May we request for a site visit schedule and a contact person who is aware of the existing system deployed to guide us on the survey and can show to us the manholes, risers, etc.  Will your team issue also Certificate of site inspection after the conducted survey?	<b>Site Visit Coordination</b>  Prospective suppliers may request a site visit to inspect, verify, and assess the condition, location, and specific details of the project site.  For scheduling and coordination, please contact:  • Mary Rose M. Vergel – Local 8449 • Vanessa M. Andrada – Local 2692  <b>Inspection Report Issuance</b>  Our team will release the Inspection Report once the supplier has conducted the site inspection and submitted the corresponding Certificate of Inspection.)

ANNEX G-1



3	<p>Annex A G. Technical Specifications - Biometric Device (24 units) it states</p> <p>a. User Capacity: 500,000 (minimum)</p> <p>b. Event Logs: 10,000,000 (minimum)</p> <p>c. Template: 200,000 (minimum)</p> <p>d. Biometric Device (24 units)</p>	<p>Is this a typographical error only and should it be 50,000 (minimum)? Upon observation the total headcount as of June 2025 is 293 personnel as indicated on the shared COSD headcount table, so 50,000 users would be enough already.</p> <p>In line with market availability and to allow wider bidder participation, may we propose to reduce the requirement to <b>5,000,000 event logs</b>, which is still sufficient for operational needs while ensuring more qualified bidders can comply.</p> <p>Can you elaborate on what does 200,000 minimum pertain to?</p> <p>Upon review, the current biometric device specifications appear to be tailored to a specific brand and model, which may limit competitive participation. May we respectfully request the revision of certain specifications to allow broader competition while still meeting the operational requirements of LBP.</p>	<p><b>Reference: Annex A – Revised Terms of Reference Under Section G: Technical Specifications, Item No. 3 (Common Specifications), the required User Capacity is 10,000 users minimum.</b></p> <p><b>Reference: Annex A – Revised Terms of Reference Under Section G: Technical Specifications, Item No. 3 (Common Specifications), the required Event Log capacity is a minimum of 10,000,000 user entries.</b></p> <p><b>Reference: Annex A – Revised Terms of Reference Under Section G: Technical Specifications, Item No. 3 (Common Specifications), the required template capacity is a minimum of 200,000. This refers to the total number of fingerprint and facial templates that the system must be capable of storing.</b></p> <p>"LANDBANK COSD does not require any specific brand for the project, provided that the proposed product or solution fully complies with the Technical Specifications outlined in the Terms of Reference (TOR).</p>
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ANNEX G-2







9	Annex A C. Scope of the Project - Configuration	Are there any integration we need to consider? FDAS, Active Directory or Integration to Payroll System?	<p>Yes, Network Integration</p> <p>Reference: Annex A – Revised Terms of Reference Section C. Scope of the Project Item 4: Configuration Description – Software setup, user enrollment, access level programming, and network integration</p> <p>This project does not require integration with any of the following systems:</p> <ul style="list-style-type: none"> <li>• Fire Detection and Alarm System (FDAS)</li> <li>• Active Directory (AD)</li> <li>• Payroll System</li> </ul>
10	Annex A C. Scope of the Project - Installation	What is the approved schedule of construction work? Day or Night? Weekdays or Weekends? Specific time allowed to work? Start: End:	<p>The approved schedule for construction activities is as follows:</p> <p><b>Weekends:</b></p> <p>Time: 8:00 AM to 5:00 PM</p> <p><b>Weekdays (After Office Hours):</b></p> <p>Time: 6:00 PM to 9:00 PM</p> <p>This schedule ensures minimal disruption to regular office operations and complies with building management regulations. All construction work must strictly adhere to these timeframes unless prior written approval is obtained.</p>
11	Annex A C. Scope of the Project - Delivery	Who will provide the Device and Equipment Storage?	<p><b>Device and Equipment Storage</b></p> <p>All devices and equipment required for the project will be stored <b>on-site at LANDBANK</b>. The organization will provide the necessary space and security for storage throughout the duration of the project.</p> <p>Proper coordination with LANDBANK's facilities management team is required to ensure access, inventory tracking, and compliance with safety protocols.</p> <p>Transport of DACS components and materials to the designated site.</p>

ANNEX G-5



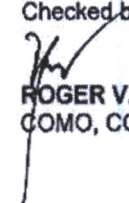
12	Annex A I. Other Terms and Conditions	Who will be in-charge of the Disposal of Existing Devices/ Equipment?	<p>LANDBANK COSD shall be in-charge of the Disposal of the Existing Devices/ Equipment.</p> <p>Work Area Cleanliness and Waste Disposal</p> <p>Reference: Annex A – I. Other Terms and Conditions Item c</p> <p>The prospective supplier shall be responsible for maintaining cleanliness in the work area after completing its tasks. Specifically:</p> <ul style="list-style-type: none"> <li>• All wastes, residues, empty containers, rugs, and other materials resulting from cleaning and construction activities must be collected by the supplier.</li> <li>• These materials shall be transported back to the supplier's warehouse for proper disposal.</li> <li>• No waste shall be left on-site or disposed of within LANDBANK premises.</li> </ul>
13	Annex A I. Other Terms and Conditions	<p>Does the project require a Safety Officer and Orientation?</p> <p>Work Permits for Manpower and Tools/Materials?</p>	<p>Reference: Annex A – I. Other Terms and Conditions Items a, d,e &amp; f</p> <p>To ensure safety, accountability, and compliance with LANDBANK policies, the following conditions shall apply:</p> <p>A Safety Officer shall be designated by the prospective supplier to oversee all on-site activities and ensure adherence to safety protocols.</p> <p>A Safety Orientation shall be conducted prior to the commencement of work, covering proper handling of equipment, emergency procedures, and building regulations.</p>

			<p>Item a: The prospective supplier should secure a work permit from COSD prior to performance of its work. It shall submit a list of its technical personnel with their respective identification cards and equipment to be used as reference in the issuance of work permit.</p> <p>Item d: Exercise extreme caution during the delivery, hauling, and transfer of supplies, tools, equipment, and cleaning chemicals to prevent damage to Bank property. The supplier shall clean the affected area immediately after each workday.</p> <p>Item e: Assume full liability for any harm, damage, or injury sustained by its crew/workers while performing duties under this project.</p> <p>Item f: Ensure that all service personnel and technicians comply with the security and building policies, rules, and regulations of LANDBANK.</p>
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Prepared by:

  
**MARY ROSE M. VERGEL**  
 ACOMS III/PSO, COSD

Checked by:

  
**ROGER V. PANIBIO**  
 COMO, COSD

Approved by:

  
**MARIE MONETTE B. SIMBULAN**  
 AVP/Head, COSD

ANNEX G-7



## RESPONSES TO BIDDER'S QUERIES AND/OR SUGGESTIONS

<b>DATE</b>	September 9, 2025
<b>PROEJECT INDENTIFICATION NO.</b>	LBP-GIBAC-ITB-GS-20250709-01
<b>PROJECT NAME</b>	Supply, Delivery, Installation, Configuration and Commissioning of Door Access Control System (DACS) at Cash Operations Support Department (COSD), LANDBANK Plaza, Malate, Manila
<b>PROPONENT UNIT/TECHNICAL WORKING GROUP</b>	Cash Operations Support Department

<b>ITEM NO.</b>	<b>PORTION OF BIDDING DOCUMENTS</b>	<b>QUERIES AND/OR SUGGESTIONS</b>	<b>LANDBANK's RESPONSES</b>
1	Annex A Qualifications and Documentary Requirements E 5. The prospective supplier should inspect, verify, and assess the condition, location, and details of the project site	<p><b>Schedule of Site Survey</b></p> <p>a) We would like to confirm the schedule for the ocular site inspection to determine the type of doors, standard conduits to be used, tapping of power, and location of the server</p> <p>b) In case a site survey is not feasible, may we request the following documents instead:</p> <p>b.1) Scales floor plan layout</p> <p>b.2) With the monitoring area/server location indicated</p> <p>b.3) Standard conduit details</p> <p>b.4) Power tapping points</p> <p>b.5) Photos of doors with location markings</p> <p>b.6) Network switch location</p>	<p><b>Site Visit Coordination</b></p> <p>a) Prospective suppliers may request a site visit to inspect, verify, and assess the condition, location, and specific details of the project site.</p> <p>For scheduling and coordination, please contact:</p> <ul style="list-style-type: none"> <li>• <b>Mary Rose M. Vergel</b> – Local 8449</li> <li>• <b>Vanessa M. Andrada</b> – Local 2692</li> </ul>

*ANNEX G-8*

2	Bid Submission Date	<p>Bid Submission Date – September 18, 2025</p> <p>Considering the pending clarifications regarding the site survey and the required compliance documents checklist, we respectfully request for an extension of the bid submission deadline.</p>	<p>To adhere to our project timeline and ensure fairness to all participants, we must maintain the original bid submission deadline of September 18, 2025.</p> <p>We understand the concerns regarding pending clarifications and compliance requirements. However, currently, we are unable to extend the deadline.</p> <p>All interested parties shall proceed with the necessary preparations and submit their bids by the stated date.</p>
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Prepared by:

MARY ROSE M. VERGEL  
ACOMS III/PSO, COSD

Checked by:

ROGER V. PANIBIO  
COMO, COSD

Approved by:

MARIE MONETTE B. SIMBULAN  
AVP/Head, COSD

ANNEX G-9



### **RESPONSES TO BIDDER'S QUERIES AND/OR SUGGESTIONS**

<b>DATE</b>	September 10, 2025
<b>PROEJECT INDENTIFICATION NO.</b>	LBP-GIBAC-ITB-GS-20250709-01
<b>PROJECT NAME</b>	Supply, Delivery, Installation, Configuration and Commissioning of Door Access Control System (DACS) at Cash Operations Support Department (COSD), LANDBANK Plaza, Malate, Manila
<b>PROPONENT UNIT/TECHNICAL WORKING GROUP</b>	COSD

<b>ITEM NO.</b>	<b>PORTION OF BIDDING DOCUMENTS</b>	<b>QUERIES AND/OR SUGGESTIONS</b>	<b>LANDBANK's RESPONSES</b>
1		Submission of Proposal As indicated in the bidding documents, submission will be via email. Kindly provide detailed instructions on the process, specifically on how to submit the 1st envelope (Technical Documents) and the 2nd envelope (Commercial Documents) electronically.	Submission of electronic bid is not via email.  Please refer to Section 15 of Bid Data Sheet and Annexes C-1 to C-7 of the Bidding Documents
2		Bid Document Fee (Non-Refundable) We would like to confirm whether the document provided under reference ITB-GS-20250709-01 (Bid Documents) is the same file available for download through PhilGEPS, or if a separate file will be issued.	Yes, the documents provided and published through PhilGEPS are the same.  Please note that only suppliers who bought the Bidding Documents are eligible to join/participate in the bidding.

*ANNEX G-10*